

Course Syllabus



FFP 2740 Fire Service Course Delivery September 9, 2009

Ref. # 132688

Description:

This course is designed to give the student an overview of effective methods and techniques used in the teaching process and an opportunity to gain experience through various practical applications. Upon successful completion the student will have satisfied the academic requirements for certification at the Instructor I level.

Pre-Requisites:

None

Course Number:

FFP 2740

Contact Hours:

48

Credit Hours:

3

Goals and Objectives:

Each student will be required to complete the following course objectives:

1. Impromptu self-introduction speech (2-minute talk).
2. Define the four steps in the learning process.
3. Define how to apply the four learning steps in the teaching process.
4. Describe both positive and negative learning climates and how to improve both.
5. Describe and/or demonstrate the different methods of instruction.
6. Describe and/or demonstrate the proper use of training aids.
7. Prepare and deliver a 5-minute presentation, given an assigned topic.

8. Prepare and deliver a 10-minute lesson including:
 - a. Written Objectives (minimum of four)
 - b. Written Lesson Plan
 - c. Select and prepare training aids
 - d. Select Method(s) of Instruction
 - e. Construct a ten question written test and answer key to measure the objectives
9. Successfully pass the final written exam.

Textbook:

Fire Service Instructor, By: Jeffrey Lindsey, Prentice Hall 2006
ISBN 0-13-124557-0

Instructor: Kevin Piper

Cell Phone: (561) 317-9520 E-Mail: piperk@pbcc.edu

This Course Meets the Requirements For:

Core requirement for Fire Science A.S. degree, and Fire Officer I curriculum.

This Course Meets the Recertification Requirements For:

Fire Instructor I, II, and III, Fire Safety Inspector and Special Inspector.

Location:

SCB 148 PBCC Fire Academy, Lake Worth Campus, [Directions](#)

Class Meets:

September 9, 10, 11, 16, 17, 2009 Times: 0830 - 1730

Course Assignment:

Day 1: Chapter 1 - 2

- a. Review Syllabus
- b. 2 Minute Introductions

Day 2: Chapter 3 – 4

- a. 3 Minute Presentation

Day 3: Chapter 5 – 7

- a. 5 Minute Presentation (Graded)
- b. Quiz # 1

Day 4: Chapter 8

- a. 5 Minute Presentation (Graded)
- b. Quiz # 2

Day 5: Final Presentations

- a. 15-20 Minute Speech
- b. Final exam

Grading Policy

Percentage	Grade
94 – 100	A
86 – 93	B
78 – 85	C
70 – 77	D
<70	F

Final grades will be computed as follows:

Quiz # 1	05 points
Quiz # 2	05 points
3 – 5 minute presentation	20 points
10 minute presentation	50 points
Final written exam	20 points

Failure to complete the 10-minute presentation will result in a grade of Incomplete (I) for the class. The lead instructor may arrange for this presentation to be given at a later date, up to a maximum of thirty (30) days past the due date with a resultant one-letter grade reduction. After thirty (30) days, incomplete grades are automatically converted to “F” by college policy.

Academic Dishonesty:

Academic dishonesty includes the following actions, as well as other similar conduct aimed at making false representation with respect to the student’s academic performance:

- (1) cheating on an exam,
- (2) collaborating with others on work to be presented, if contrary to the stated rules of the course,
- (3) submitting, if contrary to the rules of the course, work previously submitted in another course,
- (4) knowingly and intentionally assisting another student in any of the above actions, including assistance in an arrangement whereby work, classroom performance, examination, or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed,
- (5) plagiarism.

Please refer to the *Palm Beach Community College Student Handbook* for further information.

Attendance:

Students are expected to attend all courses and course activities for which they are registered. Any class meeting missed, regardless of cause, reduces the opportunity of learning and may adversely affect a student’s achievement in the course. Students are required to attend at least 90% of the total class hours in order to receive credit for the course. An accurate record of attendance will be kept for each course. If a student misses one-fourth or more of a class session, the student will be counted absent. Being tardy 3 times will count as one absence. Leaving early will be treated the same as being tardy.

Classroom Etiquette and Student Behavior Guidelines:

Students will demonstrate respect for instructors and fellow students. Behavior that is disruptive to a positive learning environment will result in a warning on the first instance; the second instance may result in expulsion from the course or campus.

Minimum dress for Students: Dress for students in the classroom setting shall be business casual (no shorts, t-shirts, or open-toe shoes). T-shirts will be permitted in the field setting at the instructor’s discretion. Hats may not be worn inside the building, and if worn outdoors must be worn properly (ball caps facing forward not sideways or backward, etc.) Students will not be allowed to continue in the class until dressed appropriately.

With the exception of a wedding band, jewelry is not permitted to be worn in the field setting. (The field setting is defined as anytime class is conducted outside the classroom).

Disability Support Services:

Students with disabilities are advised, in compliance with federal and state laws, that accommodations and services are available through the office of Disability Support Services (DSS). It is the student’s responsibility to contact Disabled Student Services Advisors at this location and to submit appropriate documentation prior to receiving services.

College-Wide Coordinator	Susan Lang	langs@pbcc.edu	868-3375
Belle Glade	John Pierson	piersonj@pbcc.edu	993-1139
Boca Raton	Sue Mills	Millss@pbcc.edu	862-4316
Lake Worth	Jelecia Kirk	kirkj@pbcc.edu	868-3046
Palm Beach Gardens	Ken Swain	Swaink@pbcc.edu	207-5345

Eating, Drinking and Smoking:

Eating and drinking are confined to break areas. No food or drink allowed in the classroom, with the exception of water.

Student Responsibility Policy:

When a student attends the College, s/he becomes subject to its jurisdiction. Students are expected to conduct themselves in a responsible manner, in all areas of campus life. By enrolling, they pledge to obey the rules and regulations of the College and are responsible for observing all College policies and procedures as published in the student handbook, the College catalog and other College publications. The student will be responsible for preparing for class, participating in class, and completing assignments on time.

PBCC Websites of Interest:

Fire Academy Web Page	http://www.pbcc.edu/fire.xml
Home Page	http://www.pbcc.edu
Advising	http://www.pbcc.edu/advising.xml
Catalog	http://www.pbcc.edu/catalog.xml
Career Center	http://www.pbcc.edu/career.xml
Disability Support Services	http://www.pbcc.edu/disabilities.xml
Distance Learning	http://www.pbcc.edu/dl.xml
Financial Aid	http://www.pbcc.edu/financialaid.xml
Honors	http://www.pbcc.edu/honors.xml
Library Learning Resource Center	http://www.pbcc.edu/llrc.xml
PantherWeb/Registration	http://www.pbcc.edu/pantherweb.xml
Programs of Study	http://www.pbcc.edu/programs.xml
SLC/VPI	http://www.pbcc.edu/slc.xml
Student Services	http://www.pbcc.edu/studentsservices.xml
Testing Center	http://www.pbcc.edu/testing.xml

Student Parking:

Students may park in designated student parking spaces only. Vehicles must be pulled in forward with the rear of the vehicle facing out to give a clear view of the license plate and student parking decal.

Withdrawal Policy for Individual Courses:

The last day for 100% refund is February 9, 2009.

The last day to withdraw from this course with a “W” grade is February 11, 2009. It is the responsibility of the student to complete and submit the necessary forms to the Registrar’s Office. An official withdrawal would entitle the student to a grade of “W” in the course.

Evaluation Form:

An on-line evaluation is available for each student at the end of the course. To evaluate a course log on to PantherWeb using your regular student ID and PIN and click on the button marked “Evaluate Courses.” A tutorial is available at www.pbcc.edu/CETutorial.xml. Please use this evaluation as a means of communicating your opinions on the course, course content, instructor and facilities.