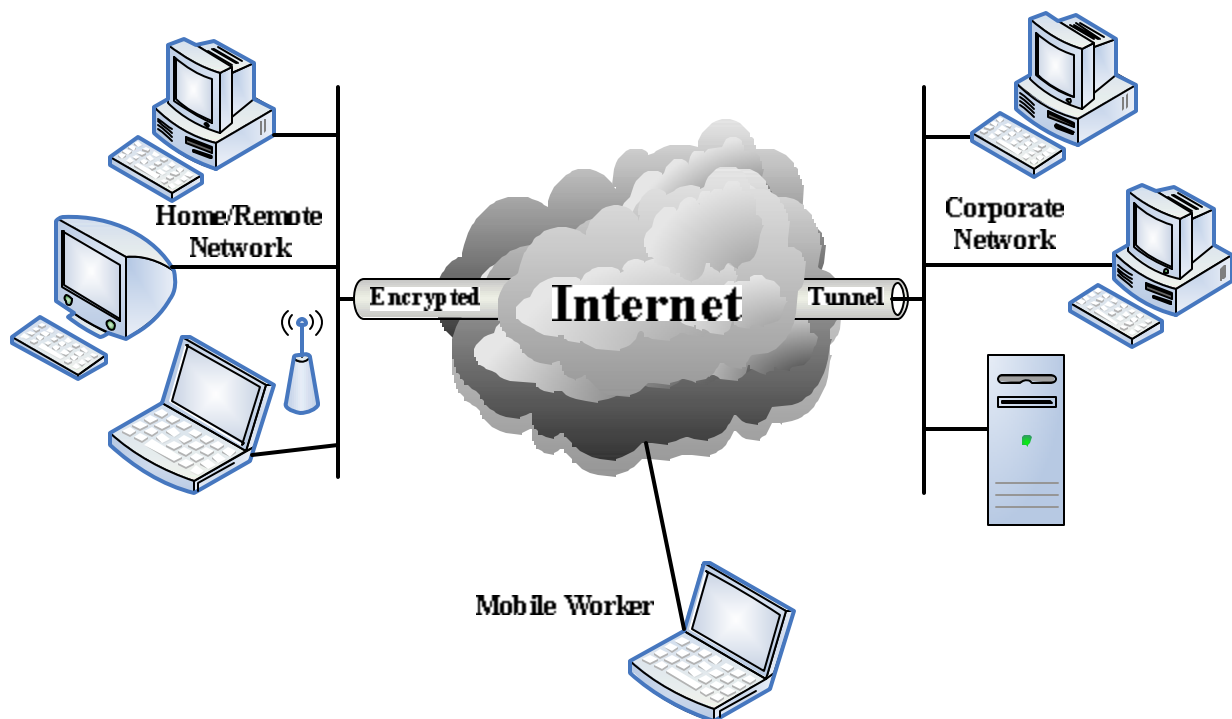


Palm Beach Community College



Virtual Private Network

What is VPN?

VPN stands for Virtual Private Network. Basically, a VPN allows a user in a remote location, such as home or at a client's office, to access secure resources located at Palm Beach Community College (PBCC).

Who is eligible to use the VPN?

The VPN is open to most PBCC faculty and staff.

Requirements

The requirements needed to access resources via the VPN are as follows:

- A computer with a network interface,
- Internet access,
- Internet browser,
- Valid user login account.

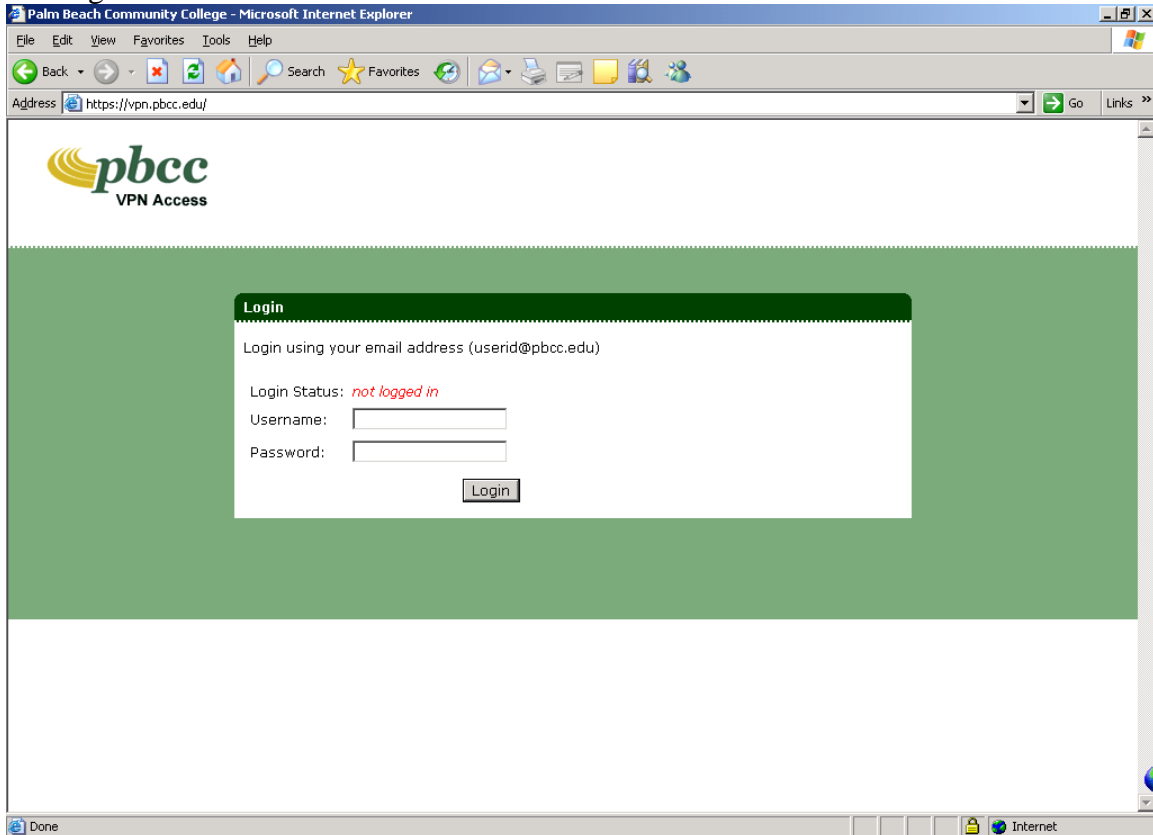
VPN connectivity is monitored by any computer firewall software. If the PC has a firewall, be prepared to manage the access requests posed by firewall pop-up alerts.

Open your browser and type in the address bar “ <https://vpn.pbcc.edu> ” press Enter.

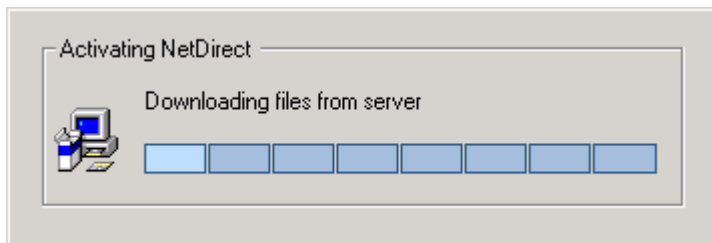
Click YES to accept the security certificate.



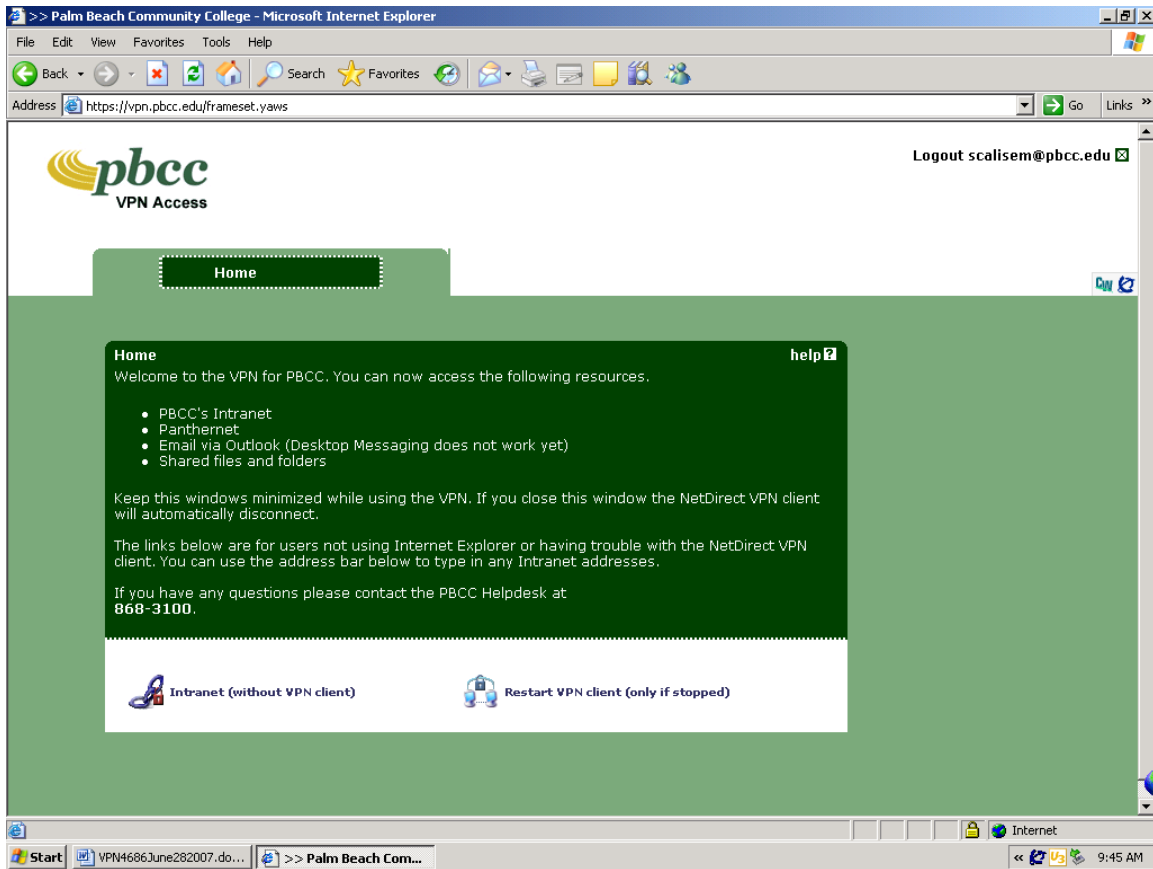
Now log in using your complete PBCC e-mail address and network password. Then Click the Login button.



The VPN client software now loads onto your computer to manage the connection.



To confirm that you are connected, look for the indicator in the upper right corner of the following screen. Remember, it can only offer the 'Logout' option if one is already logged in!!



Now, do not close, only minimize the current screen to preserve the VPN connection and open a new browser window. Type in the address bar <http://intranet.pbcc.edu/> the following screen should appear.

The screenshot displays the PBCC Intranet homepage. At the top, the browser window title is "PBCC Intranet - Microsoft Internet Explorer" and the address bar shows "http://intranet.pbcc.edu/". The page header features a green banner with "PALM BEACH COMMUNITY COLLEGE" and "INTRANET" below it, along with a "PBCC Web Site" link. The main content area is divided into several sections: a "Welcome Login Now" link with a red arrow pointing to "Need Help?", an "Employee Web" section with a "Login" link, a "PBCC Links" section with links for "PBCC Home Page", "HR Benefits", "HR Employee Information", and "Hurricane Preparedness", a "Forms" section with links for "Facilities Work Order", "List All Forms", "Boca Raton Media Request", "Lake Worth Media Request", and "Non-Compliant PBCC Web Pages", a "My Links" section with an "Edit My Links" button, a "Resources & Assistance" section with links for "Customize Colors", "Public Computer? Log Out Now", "Customizing your Home Page", "Instructions, Tips & Tutorials", "Change Password", "Change Password Instructions", "Reset Password", "Reset Password Instructions", "PBCC Wireless Information", and "Policies and Guidelines", a "People Finder" section with input fields for "Last Name", "First Name", and "Location", and a "Search" button, a "Web Utilities" section with links for "Facilities Work Order Status", "List All Utilities", and "Faculty Home Page", and a "Streaming Media" section with links for "Instruction & Training", "Special Events", and "Complete Listing". A "suggestion box" icon is located at the bottom left. The footer includes the "pbcc" logo and "Internet" text.

Next, locate 'Welcome [Login Now](#) → [Need Help?](#)' in the upper left area of the screen, click '[Login Now](#)'

The screen shown below will appear. Log in here with your PBCC e-mail address and network password. It is not recommended to check the box for Remember My Password
Remember to click OK



To confirm a successful connection , notice the phrase WELCOME (Your Name Here) in the upper left area of the PBCC Intranet screen.



If access to network share folders is required, one must type the exact address in the address bar of the browser and press enter. Also remember, some access requests may require additional logins with passwords. These are normal security processes that occur with VPN connections, and are slightly different than accessing network resources while sitting at one's desk at PBCC.

To securely and properly disconnect from the PBCC network, choose LOGOUT from any and all screens, clear the Internet Cookies and Cached Internet Files and close all browsers.

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