



AGENDA/MEETING MINUTES
Test Center Cluster
June 24, 2008
Lake Worth Campus
Test Center

ITEM 1. Distance Learning Pilot Testing

Discussion: Test Center pilot testing for webassign.net. This is a new program selected by the Math Cluster. Pilot testing is on going at the Boca and Lake Worth Test Centers. Palm Beach Gardens and Belle Glade Test Centers will implement webassign.net for the fall semester, if possible.

Data/data source: Math faculty

Action: In progress

ITEM 2. On line CLAST Applications

Discussion: Discussed having online CLAST applications available to students. Instructions to access and complete the online application are available for students and staff.

Data/data source: Test Center Cluster, Lake Worth Test Center

Action: Pending and expected to be completed soon.

ITEM 3. Increased Test Fees Effective July 1, 2008

Discussion: Discussed approval for increase in CPT test fees for Non-PBCC students planning on attending another school. Non-PBCC CPT students will pay \$30.00. CLEP has increased its test fee by \$5.00. Test fee is now \$70.00 per test. Proctoring services for students attending other institutions will increase to \$30.00 test fee per test.

Data/data source: PBCC and Educational Testing Services (ETS)

Action: Approved and completed

ITEM 4. CPT Upload

Discussion: CPT upload into Panthernet is going well.

Data/data source: Test Center Cluster

Action: completed

ITEM 5. Test Center Policies and Procedures

Discussion: Discussed a list of prospective policies and procedures for PBCC Test Centers. The policies and procedures have been developed to better inform and assist students, staff and faculty.

Data/data source: Test Center Cluster

Action: In progress

Other Items

Discussion: Discussed transfer to TABE and Compass online testing in the near future.
South and North Campuses now administer the National Fire Fighter Survey Inventory (NFSI).

Data/data source: Test Center Cluster

Attendance:

Donna Marquardt
Diane Cotignola
John Pierson
(conference call)
Marc Webb

Submitted by: Diane Cotignola
c. Minutes Distribution List
