

**Action Items**  
**FA Coordinator Meeting Minutes**  
**June 18, 2008**  
**9:30am**  
**Staff Lounge – Dining Hall**

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**ITEM 1. 20091 Packaging**

➤ On Schedule for this week

**ITEM 2. Lender List**

Discussion: Four lenders (Now 3!) to be listed on the Stafford Loan Application/App will be posted on the web shortly

**ITEM 3. Pres Scholarship letter, amount and orientation**

Discussion: Hand-out of letter/review

**ITEM 4. TEACH update**

Discussion: PBCC has identified approximately 25-30 students who meet the criteria. EPI only  
*ACTION: Terri Breland/Carol Cook coordinate process with Sue Mills-Program Manager.*

**ITEM 5. Tuition Pay Plan Update**

**From Previous Meeting:** Sallie Mae Tuition Pay Plan/ 50% first pymt/ Close program before add/drop – gives the student that week to adjust their schedule. If adding a class, student will need to pay out of pocket. Also: We're experiencing a 59% Default Rate. College is making some adjustments and this will be posted soon.

**ITEM 6. Reception for VP Moore**

Discussion: Today 2:00pm LW

**ITEM 7. OTHER: Day care adjustments/Over award Only/ Generic Form? Or Advisor Verification**  
**OTHER: Bright Futures (FAS – will be \$375 to be divided equally between terms – down from \$600). Benjamin matching funds has been suspended this year.**

**ITEM 8. VERIFICATIONS– Rally to bring total current (Great idea Felicia!)**

*ACTION: A campus advisor to dedicate a full day on LW campus next Tues, Wed & Thurs. PG Bldg & FA Bldg office available. Coordinators to schedule individuals.*

**ITEM 9. Live Chat – process has begun/install on computers/training to be forthcoming**

Submitted by: CAC

c. Minutes Distribution List:

Dave Bodwell	Jennifer Donn	Dugues Jean-Laurent
Carol Anne Cook	Marvita Davis	Felicia Phair-Graham
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