

EQUIPMENT PROCEDURE EXCEPTION APPLICATION FORM

Date of Request: _____

Student Name: _____

Project Title: _____

Date of Check-OUT: _____ **Date of Check-IN:** _____

Project Class: _____

Supervising Instructor Approval: _____

Use the box below to neatly, and legibly, explain your position in requesting exception to the posted procedures. Be sure to explain what you are asking for in detail; explain how your request differs from posted procedures, and present any evidence or reasoning why your request should be approved.

