

Teacher Certification Program students are expected to attend every class.

- No more than 4 hours of absence are allowed in any EPI-prefixed course per department policy. These allowable four hours of absence are intended for emergency use. Any potential additional absences should be discussed with the Teacher Certification Program Manager before enrolling in the course.
- First class session attendance is vital to being successful in EPI courses.
- Documented absences caused by participation in FTCE preparation workshops/exams or in School Board-related commitments of teachers (e.g., hosting parent-teacher conferences) must be aligned within the four-hour scope of allowable EPI absences.
- All absences must be communicated to the class instructor.
- TCP students who know in advance of conflicts with this attendance policy should enroll during an alternate semester.
- if anyone misses a class due to a religious observance, provided they follow the Student Handbook procedure (one week written notice to the instructor), it is treated as if they did not miss at all. They do have to make up any missed work.