

## How Students can view their 1098T online

1. Logon to [PantherWeb](#).
2. Look at gold Toolbar at the top of the page:



The screenshot shows the PantherWeb interface for Palm Beach Community College. At the top, there is a gold navigation bar with the following items: Home, Advising, Registration, Payment, Financial Aid, Records, Information, Profile, and Logoff. A red arrow points to the 'Records' item. Below the navigation bar, there are several sections: 'Quick Links' with icons for Add/Drop Classes, Advising Information, Financial Aid Application Status, Financial Aid Awards, Pay Fees by Credit Card, Evaluate Courses, Limited Access Application Status, and my PBCC Email; 'My Details' showing student information for Smith; 'My Calendar' showing a calendar for February 2009; and 'My Financial Summary' showing a table of financial transactions.

3. Put your cursor on the word **“Records”** (which is one of the choices within the gold Toolbar).
4. From the drop down box, click on **“1098 Information”**.



The screenshot shows the PantherWeb interface with the 'Records' dropdown menu open. The menu items are: Display Grades, GPA Information, 1098 Information (circled in red), Display Degree Audit, Display Unofficial Transcript, Transcript Request, Display Transcript Request Info, Display Transcripts Received Info, and Limited Access Application Status. The '1098 Information' option is highlighted.

5. Select **Calendar Year** (to see this past year’s information, choose **Calendar Year 2008**).



The screenshot shows the 'Student 1098-T Calendar Years' page. The page title is 'Student 1098-T Calendar Years' and it says 'Welcome Smith'. Below the title, there is a message: 'Please select the calendar year you wish to see:'. A red arrow points to a dropdown menu that currently shows 'Calendar Year 2006' and a 'Select Year' button.