



Criminal Justice Institute

Memo

To: **All Criminal Justice Institute Instructors**
From: **Jill A. Reiter**
CC: Patrick M. Kelly
Date: December 5, 2006
Re: Dress Code

As part of our continuing efforts to become the best training center in the state of Florida a dress code has been established for all instructors. The dress code applies to Basic Law Enforcement, Basic Corrections, Comparative Compliance, Cross-Over Academies, Auxiliary Academies, and Advanced Training. Essentially if you are teaching in any capacity at the Criminal Justice Institute at Palm Beach Community College and at **any** campus or satellite location you have three choices of appropriate attire.

1. Department Uniform
2. Shirt and Tie for Men - Business Attire for Women
3. *Navy Blue "Polo Style" Shirt with PBCC CJI Logo and Khaki **dress pants** (docker style) **no** BDU's or 511's in the classroom setting. When ordering these Polo Style shirts from the below vendor they will sew on the right front of the shirt your First Name Initial & Last Name (i.e., **P. Kelly**) above the word **Instructor**. **NO other format is permissible** (i.e. nicknames, Mr., Mrs., Sergeant, and Dr.).

[Criminal Justice Polo Shirts are available for purchase at:](#)

**Special Products Group
2023 Corporate Drive
Boynton Beach, FL 33426
561-732-0360**

For High-Liability Areas: Firearms, Vehicle Operations, Driving, First Aid, and Defensive Tactics.

Red "Polo Style" Shirt with PBCC CJI Logo available at SPG and BDU's or 511 khaki pants. Shorts will also be acceptable for Defensive Tactics.

Note: Dress Code Policies will be [effective January 1, 2007](#) and as always thank you for your continued cooperation during this time of change and growth.