

Palm Beach Community College
ACADEMIC DEANS' COUNCIL
MINUTES

April 26, 2007
Conference Room B
8:30 a.m.

Attendance:

Freddie Bennett	Magdala Ray	Sharon Sass
Ginger Pedersen	Pat Richie	Edward Willey
James Mabry	Jacqueline Rogers	

Guest: Ardease Johnson

ITEM 1. Faculty Recommendations

Discussion: The Deans Council reviewed recommendations for Accounting, English, History, Speech and Motion Picture.

Action: Deans should move forward with reference checks for the recommended candidates.

Data Source: Faculty Rosters, Strengths/Weaknesses

ITEM 2. Release Time – Department Chair and Non-Department Chair

Discussion: Some updates and corrections were noted by the Deans. Some names will not be known until faculty hiring has been completed.

Action: Approve with corrections noted.

Data Source: Release time list

ITEM 3. OTHER

Discussion:

1. Discipline Areas in Credit Classes with a less than 65% success rate – Dr. Sass distributed data that was requested by Dr. Gallon in regard to classes with very low success rates. The data differs by campus. This was derived from the program review data compiled by the IRE office. These courses could be targeted in the campus's goals and strategies for institutional effectiveness.
2. Critical Dates for the Fall Term
 - Department Chairs and New Faculty/Program Instructors Start Date – August 17
 - Welcome and Human Resources Orientation for New Faculty/Program Instructors – August 17
 - Campus Orientation for New Faculty/Program Instructors – August 20
 - All other faculty return – August 21
 - Convocation and Cluster Meetings – August 21
 - Adjunct Update Meeting – August 21 (evening)

Dr. Sass will have a draft of the convocation agenda for next Thursday's Deans Council meeting.

3. Student Email – Dr. Mabry reported on the student email committee. The committee is aiming towards a fall term orientation.
4. Faculty Credentialing Manual – All updates are due to Dr. Pedersen on April 27 for review at the next Deans Council meeting.

Action: As noted above.

Data Source: None.

Meeting adjourned at 11:30 AM.

NEXT MEETING: Thursday, May 3, 2007, 8:30 a.m., Conference Room B

Submitted by:

Ginger Pedersen, Scribe

c: Provosts
Academic Leadership Council
Department Chairs

Kathy Gamble
Betty Dente
Anne Guiler

Dr. Ellen Grace
Dr. Dennis Gallon