

MINUTES
Palm Beach Community College
ACADEMIC DEANS' COUNCIL

November 18, 2004
Lake Worth, Conference Room B
8:15 a.m.

Attendance:

Dr. Freddie Bennett
Dr. Magdala Ray
Lourdes Rey for
Okolie Uwadibie

Dr. Ginger Pedersen
Patricia Richie
Edward Willey

Dr. Sharon Sass
Jacqueline Rogers

ITEM 1. Discuss VPI Curriculum

Tabled.

ITEM 2. Roster Approval

Action: Julianna Texley was credentialed by exception - approved by Dr. Sass

Data Source: Credentialing Rosters and Exception form

ITEM 3. Vendor Statement

Discussion: Dean Willey reported that Business Affairs is developing an ethics statement – the statement as developed by Academic Affairs will be sent to Business Affairs as input from the Academic Affairs area.

Action: Dean Willey will send the final version of the vendor statement for review by Deans' Council.

Data Source: Draft Vendor Statement

ITEM 4. 1-Year Schedule Review

Discussion: Dr. Sass reviewed the timeline for the one-year schedule of classes – Dean Pedersen will post data needed for the December 16 meeting to the following web page: <http://www.pbcc.edu/acsv/oneyearschedule.asp>

Action: Post data to website.

Data Source: Timeline to one-year schedule.

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ITEM 5. Recommendation for approval of PBG Art Faculty Position (Barry Russal)

Discussion: Dr. Russal reviewed the committee process for selecting finalists for the art faculty position at Palm Beach Gardens. There were 25 applicants with four not meeting minimum qualifications. Among the remaining 21, seven were selected for interviews. Dr. Russal presented the strengths and weaknesses of each of the finalists and the consensus recommendation of the committee was Sherry Stephens.

Action: Recommend Sherry Stephens for PBG Faculty Position.

Data Source: Strengths/Weaknesses for finalists.

ITEM 6. Summer 2005 Department Chairs

Discussion: Dr. Sass has requested that the deans bring requests for summer department chairs to the December 2 Dean's Council meeting after discussing needs with the associate deans and provosts.

Action: Deans will bring requests for Summer Department Chairs to the December 2 meeting.

Data Source: None.

ITEM 7. Other

Tenure-Tract Faculty Positions

Discussion: The Dean's Council reviewed the draft faculty position descriptions for HR to advertise. Corrections were made to the descriptions. Dean Willey requested that the library position be included on the list even though it is contingent upon the budget process to be approved. Dr. Sass consulted with Mr. Becker and the library position will be posted with the other faculty positions along with the associate dean of health position at Lake Worth.

The next scheduled meeting of the Academic Deans' Council is Thursday, December 2, 2004 in Conference Room B at 8:15 a.m.

Submitted by:

Ginger Pedersen, Scribe

c: Provosts
Academic Leadership Council
Department Chairs

Kathy Gamble
Betty Dente

Dr. Ellen Grace
Dr. Dennis Gallon